



# 2020 Annual Report

Carmichael Presbyterian Church  
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# 2020 Session

Linda Hatch, Clerk of Session

The Session of Carmichael Presbyterian Church serves as the governing body of the local church. As guided by the current Bylaws, the Session is composed of the Pastor (Teaching Elder) who serves as Moderator, the Associate Pastor (Teaching Elder), 18 Ruling Elders elected annually by the congregation to serve three-year terms on a rotating basis, and the Clerk of Session who also serves as the Secretary of the Congregation.

The Session is organized as a unicameral system which is a single board of church administration. It is responsible for the mission and government of the Congregation. The Session met during 2020 for eleven regular meetings and five special meetings. Session Highlights were published regularly in the church newsletter, *The Mission Bell*.

A quorum of Ruling Elders attended the Annual Meeting of the Congregation. CPC Pastors (Two Teaching Elders) and up to four Ruling Elders represented the Congregation at four Stated Meetings of the Presbytery of Sacramento—some of which were held during 2020 at different church sites and some of which were held on Zoom.

Teaching Elders and Ruling Elders who served on other governing bodies of the church in 2020 included:

- Teaching Elder Keith DeVries, Administrative
- Teaching Elder Ivan Herman, Moderator
- Ruling Elder Doris Beckert, Resource Center
- Ruling Elder Barbara Farley, Administrative Commission, Personnel, Safety Task Force
- Ruling Elder Mary MacDonald, Administrative Commission, Committee on Ministry
- Ruling Elder Carol Piper, Resource Center
- Ruling Elder David Studer, Administrative Commission
- Ruling Elder John Wallace, Mission Support Committee

## 2020 Members of Session

Class of 2020	Class of 2021	Class of 2022	Class of 2022
Tracey Dron	Brenda Beers Mock	Bill Dunn	Clint Dahlke
Barbara Farley	Rodney Dahlberg	Jim Hill	Tracey Dron
Bruce MacLean	Julie Leporiere	Kathy Lewis	Hal Holland
Bonnie Paxton	Mary MacDonald	Beth Lindley	Laura Janik
Patty Peterson	Karen Orlando	Branden Rodgers	Kristen Miller*
Joe St. Clair	Steve Parker	Garrett Torgerson	
Judi Stewart	Harvey Swenson		*Resigned

## 2020 Officers of Session

The Reverend Keith L. DeVries, Moderator  
The Reverend Ivan N. Herman, Associate Pastor  
Ruling Elder Linda Hatch, Clerk of Session and Secretary of the Congregation  
Ruling Elder David Studer, President of the Corporation  
Ruling Elder Tim Farley, Treasurer of the Congregation  
Ruling Elder Sharon MacLean, Assistant Clerk

## 2020 Divisions of Session (Beginning June 1, 2020)

### Church Administration

Jim Hill, Chair  
Rodney Dahlberg  
Patty Peterson

### Education

Mary MacDonald, Chair  
Tracey Dron

### Fellowship & Nurture

Harvey Swenson, Chair  
Julie Leporiere  
Branden Rodgers

### Mission

Brenda Beers Mock, Chair  
Hal Holland  
Garrett Torgerson

### Worship

Karen Orlando, Chair  
Beth Lindley  
Clint Dahlke

### Membership & Outreach

Kristen Miller, Chair of Mem.\*  
Kathy Lewis, Chair of Outreach  
Steve Parker

### Nominating Committee

Bill Dunn, Moderator

\*Resigned

## 2020 Board of Deacons (Beginning June 1, 2020)

### **Officers**

Moderator:  
Vice-Moderator:  
Secretary:  
Treasurer:

### **To May 31, 2020**

Laura Garwood  
Kathy Lewin  
Gloria Kelley  
Mike Aretsky

### **Starting June 1, 2020**

Kathy Lewin  
Terry Sakuda  
Barbara Laughton  
Ernie Chard

### **Class of 2020**

Michael Aretsky  
Lisa Benadom  
Laura Janik  
Charleen Lee  
Craig Morris  
Jane Swenson  
Janet Vasche  
Lana Wallis

### **Class of 2021**

Victoria Bush  
Diane Instness  
Duane Johnson  
Osita Kamalu  
Lori Keeney  
Deborah Sneed  
Janet Vasche  
Carol Wisniewski

### **Class of 2022**

Doris Beckert  
Ross Hewitt  
Barbara Laughton\*  
Pris Mauerma\*  
Hal Millering  
Sharleen Millering  
Craig Morris  
Clark Smith

### **Class of 2023**

Bonnie Hard  
Jennifer Auld  
Lisa Benadom  
Ernie Chard  
Lillian Janik  
Kathy Lewin\*\*  
Terry Sakuda\*\*  
Christina Tomlinson

\*\*Moved from Class of 2021

\*Filling Vacancies

## **2020 Journey to the Church Triumphant**

With sadness of heart we have said “good-bye” to some of our members who were taken in death. We affirmed our faith, celebrated the hope of the Resurrection, and committed each to the care and keeping of our Lord until such day as we shall be reunited in the presence of Christ. We give thanks to God for having shared in the lives of the following people:

***Leona Donald, March 19, 2019***  
***Ardith Lenneville, January 17***  
***Mary-Ellen Ridders, February 9***  
***Joan Warren, March 17***  
***Sherri Johnson, April 9***  
***Jan Hendrickson, April 24***  
***Mary Ann Norberg, June 9***  
***Joyce Kiser, June 10***  
***Claudia Feathers, July 2***  
***Joe St. Clair, July 9***  
***Cathy Levering, August 12***  
***Charles Hatch, September 28***  
***Laura Bergsten, September 29***  
***Robert Basham, October 16***  
***Don Andrews, October 24***  
***Gene Chaney, October 24***  
***Ramona Stubblefield, November 1***  
***Joan Gray-Fuson, December 10***  
***Sylvia Andrews, December 13***  
***Nancy Marks, December 15***  
***Joan Eisner, December 18***  
***Jim Flint, December 26***

# 2020 Statistical Report

Linda Hatch, Clerk

## Membership Roll

Active Members December 31, 2019		538
Gains		
Certificate of Transfer	1	
<b>Total Gains</b>		<b>+1</b>
Losses		
Certificate of Transfer	2	
Death	22	
Other	1	
<b>Total Losses</b>		<b>-25</b>
<b>Active Members, December 31, 2020</b>		<b>514</b>

Female Members	327
Male Members	187

Child Baptism	0
Adult Baptism	0

Church School	
Birth – 3 years	14
Age 4	22
Students	383
Young Adults	6
Over 25	40
Teachers and Officers	3

<b>Total Christian Education</b>		<b>520</b>
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## Other Statistics

Average Sunday Worship Service Attendance		
1 <sup>st</sup> Service: 132	2 <sup>nd</sup> Service: 91	

When services started being livestreamed, it is estimated that the number of households viewing a service ranged from 95 to a high of 225 (Easter Sunday). When electronic registration was requested (starting 5/17/2020), the number of members who registered their attendance electronically ranged from 91 to 134 per week. The number of people actually watching the service is not known.

Weddings Officiated by our Pastors: 0

Graveside and Memorial Services		
Members: 12	Non-Members: 4	

Communion Services	14
Communion Services to Shut-Ins	34

# 2020 Staff Reports

Pastor Keith L. DeVries

## *What a Year 2020 Was...*

At the beginning of the year we were in “auction” mode, the Planting Seeds of Faith auction that is, when we first heard rumors of a possible lockdown due to some strange sounding virus called COVID-19. Within just a few days of that much anticipated, intergenerational event in the life of the church, we reluctantly and with great sadness postponed, hoping to simply reschedule to another date a couple of months later. Now, nearly a year later, we still are not able to gather, and the world has changed. Zoom—what is that? Reopening Task Force—why? Colors of the rainbow associated with infection rates—hmm? In the span of just a few months, the world and our lives all have changed.

I won't take up a bunch of space reviewing all that has transpired these past 12 months, but I do want to simply say, ***“Thank you!”*** Thank all of you for your grace and flexibility this past year; thank you for your tenacious creativity and innovation; thank you for learning new technologies; thank you for your consistent and amazing generosity; thank you for your loving and prayerful support throughout this pandemic; thank you for thinking outside of the box in huge ways and small ways to ensure that the mission and ministry of Jesus Christ continues; and thank you for being God's people and for being the church in new and faithful ways at CPC.

I am humbled and grateful, and look forward to the ministry we will share in 2021!

Amen—May it be so!

Pastor Keith



## Pastor Ivan N. Herman

Jeremiah 33:3

“Call to me and I will answer you, and will tell you great and hidden things that you have not known.”

When we were 15 years old, Susan (now my spouse) and I used to meet up at the public library next to the high school and study together. The library was quiet, lit by buzzing fluorescent lighting, and when the homework was done there was always plenty to read. We couldn't talk much---just a few whispers now and then. Sometimes friends would join us, but most of the time we just kept each other quiet company.

When we were 18 and headed off to college, she went to a school in Texas and I to one in North Carolina. The long-distance relationship was built on Friday night phone calls, emails sent from the computer lab, an occasional hand-written letter, and the hope that we could be together again soon. Where once we were just satisfied being present with each other and words were few, the relationship had to shift and rely on words rather than presence.

It never occurred to me then that a long-distance relationship would help prepare me for ministry in 2020! Is online worship real worship? Is preaching in an empty sanctuary still the Word proclaimed when it is captured on camera and broadcast to the watching community? When we are online together, are we present with each other? When two or more are gathered on Zoom, is the Spirit also there? Can we still celebrate the Lord's Supper if we aren't gathered in one physical location? Can church be a long-distance fellowship? 2020 taught us that yes, we can! With only the great exception of the incarnation of Jesus, faith has always relied on the virtual – spiritual – understanding of presence rather than the physical. What used to be exotic theological speculation is now vital ministry.

While pandemic isolation was novel, our virtual ministry wasn't completely without precedent. Before March 2020 we had already been inviting people to worship by video as we had been sending DVDs of our services in the mail to those who couldn't join us regularly. We had already been livestreaming worship into the “cry room” nursery, the Welcome Center, and even had designed the A/V system to livestream to McMillen Hall. Of course, ever since the telephone was invented, we have been using it to pray with one another over the open line. Even the traditional gospel tune, “Jesus on the Mainline,” probably written in the 1920s makes the connection between technology and prayer.

Jesus on the mainline. Tell him what you want.

The line ain't never busy. Tell him what you want.

If you're sick and you want to get well, tell him what you want.

If you're feeling down and out, tell him what you want.

Call him up and tell him what you want.

In March 2020 I began a practice of daily prayer on Facebook Live. For the first few months, it was an everyday practice. I primarily used the daily prayer resources from the PC(USA) *Book of Common Worship*. At the end of the summer, I reduced the days to Monday through Thursday, and incorporated different breviaries from *Common Prayer: A Liturgy for Ordinary Radicals* by Jonathan Wilson-Hargrove, Shane Claiborne, and Enuma Okoro; Phyllis Tickle's *The Divine Hours: Prayers for Autumn and Wintertime*; and sometimes a daily devotional from D365.org. It's too soon to say it has been transformational, but I can say it has been grounding and connectational. We continue to pray for our community near and far, giving thanks to God who will never leave us alone!

# 2020 Pastoral & Support Team

## Pastors' Secretary

Karen Gray

The Rev. Keith L. DeVries

The Rev. Ivan N. Herman

Randy Benfield, Director of Music

Jenny DeVries, Contemporary Worship Leader

Tammy Sigl, Interim Mission Bells & Carillon Director

Trina Spivack, Accompanist

Lisa Torgerson, Children's & Youth Ministry Director

Matthew Lillie, Children's & Youth Ministry Intern (through October 2020)

Mary Camozzi, Childcare Provider

Paul Camozzi, Childcare Provider

Karen Gray, Pastors' Secretary

Julie Ueltzen, Church Secretary

Paul Shultz, Financial Administrator

Ron Morris, Maintenance Manager

Christian Bolen, Custodian

Troy Bilaver, Custodian (through January 2020)

Aidan Logan, Custodian (March – December 2020)

Gabe Bisho, Contemporary Worship Pianist

Paul Zeman, Contemporary Worship Guitarist

Jay Leek, Contemporary Worship Bassist

Will Condrey, Contemporary Worship Drummer

Lisa Levering, Wedding Coordinator

Michael Gray, Bruce MacLean, Steve Parker and Jeremy Sparks, Audio/Visual Technicians

The church office was humming along as usual for the first 2½ months of 2020, when WHAM! It all came to a screeching halt as COVID-19 restrictions closed the church campus, and the church office. What we thought would be a month or so away from our desks is now nine months and counting. The office staff has found new ways to work remotely, new ways to stay in touch with our beloved church family, and new ways to support our pastors, session, congregation, and guests.

We moved to electronic bulletins to go along with the worship live stream, published weekly *eParish Notes*, and recorded attendance via a Google form and YouTube views. We set up web pages for the Alternative Gift Market, 2021 stewardship campaign, and advent activities. We learned how to use Zoom for staff meetings, Bible studies, committee meetings, and coffee fellowship.

We continue to be grateful for all of the volunteers who helped answer phones, greet guests, prepare bank deposits, assemble mailings, and more. We are especially grateful for Tim Farley, Len Tozier, Terry Sakuda, Bob Bergsten, Carol Jones, and Bill Dunn who figured out a way to safely and accurately count the offering each week, and for Stephen and David Gray, who have stepped up to help seal, label, and prepare the monthly *Mission Bell* for mailing.

In anticipation of being able to open the office, Ron Morris installed plastic shielding around the office reception area and Mike Aretsky developed plans for remote access to unlock the back gates. We also laid in

supplies of masks, hand sanitizer, disinfecting wipes, face shields, and other PPE and posted signs reminding staff and guests of safety, social distancing and sanitizing protocol. We were only able to open the office for three days in early November before COVID-19 cases surged, but hope that 2021 will bring us all back to our desks, ready to greet you with a smile, even if it's behind a mask.

### **Volunteers:**

#### **Offering Counters:**

Bob Bergsten  
Bill Dunn  
Tim Farley  
Carol Jones  
Terry Sakuda  
Len Tozier

#### **Office Volunteers:**

Lisa Levering  
Thelma Wever

#### ***Mission Bell* Newsletter Staff:**

Amy Lerseth  
Dick Piper  
Carol Piper  
Beth Blinn  
David Gray  
Stephen Gray  
Lori Keeney  
Olene Chard  
Felice Risling  
... and the choir elves!

## **Maintenance Manager**

Ron Morris

For a brief glimpse into a week at CPC, here are some of the projects that occur on a weekly basis:

- Attend weekly staff meetings
- Purchase cleaning and paper products for the kitchen and bathrooms
- Maintain the HVAC, plumbing and electrical throughout the campus
- Check the campus daily for trash, items out of place, etc.
- Attend monthly Buildings & Grounds meetings
- Supervise and support custodial staff
- Contact subcontractors for repairs when needed
- On-call if needed for emergencies

Some of the larger projects for 2020 included:

- Performed repairs on lights from frequent vandalism
- Ensured that any problems that interfere in the operation of the church are resolved
- Outside electrical repairs caused by vandalism
- Help maintain the operation of the Food Closet when needed
- Maintain security of the Robertson House
- Purchased & installed new fountain near the Church Office

## **Reopening Task Force**

Membership: Clint Dahlke, Pastor Keith DeVries, Karen Gray, Jim Hill, Kathy Lewin, Mary MacDonald, Brenda Mock, Sharleen Millering, Karen Orlando and Terryl Summers (through July 2020)

### History:

At its meeting on May 26, Session approved the following motion: Appoint a Reopening Task Force to provide direction on how and when to reopen the church campus or portions thereof. Task Force to be comprised of: Parish Nurse and representatives from Worship, Administration, Education, Mission, Deacons, and Office Staff, with Pastor Keith DeVries as Ex Officio.

The Reopening Task Force (RTF) first met on May 29 and continued to meet regularly throughout 2020. They monitored County and State regulations regarding churches and considered several requests for using CPC facilities. Task Force members worked with the Worship Division to develop procedures for outdoor worship services held on Bucknam Field for several Sundays in September, October, and November. They also were able to coordinate one indoor worship service in McMillen Hall before restrictions again prohibited indoor religious services.

In addition, the RTF developed procedures for reopening the church office and Sanctuary which are ready to be implemented when County and State protocol allows.

# 2020 Church Administration Division

Jim Hill, Chair

The Administration Division is charged by Session with the responsibility for:

- Challenging us with the privilege of responsible Christian stewardship of money, time and talents. Informing the Congregation of financial needs and presenting a Stewardship Pledge drive annually.
- Developing the annual budget and assuring that all offerings are used for the purposes for which they are contributed. Working with Session to formalize the annual budget.
- Providing the administration of the church's programs, including the employment of staff, and administer issues of day-to-day operation such as utilities, insurance, etc.
- Providing for the management of the property of the church.
- Much of the Division's work is carried out through 4 standing committees:
  - Buildings and Grounds
  - Personnel
  - Stewardship
  - Financial

The Current members of the committee are:

- Jim Hill, Chair and Finance Elder (2022)
- Rodney Dahlberg, Personnel Elder (2021)
- Laura Janik, Stewardship Elder (2023)
- Tim Farley, Chair, Buildings and Grounds

Session has also established several committees that report to Session through the Administration Division. Each of these Committees is making a separate report of its activities in this annual report if activities this year warrant. These committees include:

- Gifts and Bequests Advisory Council
- Heritage Committee
- Columbarium Board
- Ad Hoc Real Estate Committee

Pastor Keith DeVries provides staff support to the Administration Division and each of its committees. Our Financial Administrator Paul Shultz provides ongoing support and assistance on financial matters.

Overview of Actions and Activities for 2020

- The 2020 CPC annual budget was submitted to Session and approved.
- CPC continues its membership in the Carmichael Improvement District. Under this district, our security services have improved, and many have noticed improvements in the appearance of the Carmichael area within the boundaries of the District.
- A 2020 CPC Finance/Stewardship Team was formed to advise the Stewardship Elder in developing and implementing a Stewardship pledge campaign for 2021. In addition, this team assists the Finance Elder in developing a 2021 CPC operating budget for Session to consider and approve. The Stewardship Elder and the Stewardship Team prepared an outstanding 2021 Stewardship plan that was compelling in showing the quality of programs at CPC and need for their continuing support.
- Our partnership with the New Wave Korean Fellowship, which meets in our chapel, continues.
- A five-year rental/lease agreement with HART (Homeless Assistance Resource Team) for the building known as the "Robertson House" was signed and is operative. This agreement allows HART to start the remodeling necessary for the house to be used as provisional housing for the homeless with a

maximum of 4 residents and a supervisor. It would be managed by SSHH (Sacramento Self Help Housing). The COVID-19 situation delayed moving forward on this project until late 2020.

- CPC signed an agreement with the Carmichael Water District for an easement of the section of CPC property known as the “notch,” so they can remove and replace their water tower located behind CPC.
- COVID-19 has changed dramatically how CPC has supported programs and staff. Through the efforts of the Personnel Committee and Paul Shultz CPC was awarded a Paycheck Protection Program grant that enabled CPC to maintain paying all staff through the end of November.
- The over 40-year-old HVAC system for the Sanctuary lost Freon and the A/C system failed. Late in 2020 a contract was issued to do a mechanical and structural study of the HVAC system and make recommendations for its replacement. The report had not been received by the end of 2020.

## **Buildings & Grounds**

Tim Farley, Chair

COVID-19 affected the B&G Committee’s activities in 2020. We had meetings on Zoom and cancelled our all-church workdays.

We successfully completed or sponsored the completion of several projects. The Community Garden was set up and overseen by Felice Risling. The back area sprinkler systems were troubleshot and corrected by Hal Millering and Ray Collison. Hal also tackled cleaning and organizing the tool workshop area in the Food Closet.

The Sanctuary HVAC system died of old age. So a contract was let to design a new one that can meet our needs, including the abilities to control and filter incoming outside air. We expect the new system to be installed before we return to inside services later in 2021.

Ron Morris and Christian Bolen continued to provide maintenance and custodial care during the year. Their presence and attention to issues that arose is acknowledged and appreciated.

## **Gifts & Bequests**

Bill Dunn, Chair

The Gifts and Bequests Advisory Council (GBAC) was established by Session to oversee actions concerning memorial gifts and bequests to CPC, endowments that benefit CPC, and to advise Session on the appropriate use of those gifts and bequests. GBAC publishes information in the Mission Bell regarding gifts and bequests so that our congregation will know who has been remembered with memorial gifts and how our members may use a variety of gifting vehicles to remember CPC. The current members of the GBAC are Bill Pace, Bill Dunn, ElizaBeth Phillips, Len Tozier, Glenda Perrou, and Patty Peterson.

In 2020, memorial gifts were received in memory of members of the congregation and other relatives or friends. The receipt of these gifts is published periodically, every 3 to 6 months, in the *Mission Bell*. In addition to the undesignated memorial gifts noted in the chart below, memorial gifts of \$5,765 were designated for CPC Food Closet, Choir Fund, Deacons Fund, Presbyterian Women, Finish Strong, Parking Lot, Afghan Ministry, Family Promise, SOS, Deacons Christmas, Mission Fund, Wedding, and Building & Grounds.

Recommendations for expenditures during 2020 were as follows:

- Funds from the Undesignated Memorial Gifts were recommended to purchase a canopy with the church name and logo to be used at Outreach activities.
- Funds from the Capital Improvements Fund were recommended to pay for a consultant to study and determine what repairs or improvements need to be made to the church sanctuary HVAC system.

### Gifts Financial Report for 2020

Account	Receipts	Expenses	Balance (12/31/2020)
Capital Improvements (Benson)	5,385	760	19,070
Special Speakers/Programs	2,164	0	14,895
Khoobyar, designated for Adult Education	1,463	0	24,885
Landscape Fund	177	0	3,107
Hiller Music Bequest Fund	0	0	3,537
Undesignated bequests	2,253	2,500	179,735
Undesignated memorial gifts	3,965	715	39,285
Undesignated gifts	2,500	0	24,984
CPC Reserve Fund	41,299	31,179	264,732

There are a variety of ways in which gifts may be given, immediately or deferred. During 2020, the GBAC developed the “Adobe Family Circle and Adobe Funds Legacy Proposal”, which was approved by Session. This proposal will be publicized and announced in 2021.

## Personnel Committee

Dave Studer, Chair

2020 was a year like no other. We have heard that before, but certainly it was for CPC and our staff. Once it became clear that our campus would be closed, we knew this was going to affect our staff. This was going to challenge us in keeping many of our staff employed as COVID-19 was becoming more spread throughout lives. It came time for us to furlough six members of our staff because we had no work for them to do. Other staff members created ways to reach out to our members while we were closed. Our tech staff led by Steve Parker put in many extra hours so we could live stream our worship services. We found Zoom meetings a way to connect with each other through fellowship and committee meeting opportunities. Many found ways of thinking “outside the box” to meet the mission of the church.

We learned of the Paycheck Protection Loan program and as we read the rules, felt that we would qualify for the loan. Our bank and several others turned us down on even applying for the loan. Chauncey Hayes, a member of our Personnel Committee had a contact at River City Bank, our application was approved, and we received the loan. If we spent the loan on salaries, the loan would be forgiven. We could even spend 25% on other expenses. We decided to spend 100% of the money on salaries, and were able to keep everyone employed through most of the year. We even brought back our furloughed employees. Because of this loan and the dedication of our members with keeping their pledges up to date, we got through the year by keeping everyone fully paid.

We know we will have staffing challenges in the coming year, and we all look forward to reopening our campus in 2021.

## **Stewardship Committee**

Laura Janik, Chair

### **Faith Comes Alive 2021 Stewardship Campaign**

For the 2021 Annual Pledge Campaign, the Stewardship Committee chose the theme Faith Comes Alive focusing on CPC's mission statement. Each week of the campaign we highlighted how the church responds to God's love through Jesus Christ by welcoming all, nurturing relationships, growing in faith together, and connecting with and serving our community and the world.

The team for Stewardship this year included Allison Cagley, Keith DeVries, Tim Farley, Laura Janik, Lynette Ledesma and Patty Peterson. With the help of our fabulous office staff, we sent letters and emails to members of the Congregation, we scripted and created videos for streaming services, gave oral presentations at outdoor services, wrote *Mission Bell* and *Parish Notes* articles, and made telephone calls. In addition, we crafted a 2021 stewardship logo and designed forms for regular and electronic donations.

Even through the pandemic, we were able to meet our budgetary goals for 2021. One of our goals was to increase the number of members who give electronically. In 2020 there were 35 e-givers in the Congregation. In 2021 there will be 87 members who give through their bank account, PayPal or directly with a credit card. Additionally, 75 members submitted their pledges electronically.

In the 2020 budget year there were 184 pledges made by members, totaling \$708,632. For 2021 (as of January 10) 169 members have pledged \$708,725. The Finance Committee and the Administration Division are using these results to plan the CPC 2021 budget.

The Committee and CPC staff thanks you for your faithful financial support.

## **Columbarium Board**

Bob Beckert, Chair

Current Board Members are Bob Beckert, Tony Perrou, and Linda Hatch.

Nine (9) applications were received and approved. Our total application stands at 87 or 46% of capacity. Three internments were held for Sherryl Johnson, Charles Hatch Jr., and Laura Bergsten.

Expenses are for name plate engraving and miscellaneous columbarium expenses.



# 2020 Christian Education

Mary MacDonald, Chair

Lisa Torgerson, Children's and Youth Ministries Director

Matthew Lillie, Youth Intern (through October 2020)

Our purpose is to enable the children and adults of our church to know God's love and grow to maturity as active Disciples of Christ. Our Christian Education (CE) committee at Carmichael Presbyterian Church is committed to the following goals:

- To share knowledge of God's plan for our lives, using Bible-centered curriculum to study both the Old and New Testaments.
- To share Christ's plan for salvation, and to guide each child and adult into a personal commitment to Jesus as Lord and Savior. We trust that the Holy Spirit will lead and prepare each person to receive this gift.
- To guide children and adults to know they are loved by God and are special in God's sight.
- To help children and adults develop an awareness of their Christian responsibility to participate in the life and work of the church, and to serve God at home, in the community, and in the world.

## **Current CE Division members include:**

Mary MacDonald, Elder Chair

Bonnie Paxton, Elder

Tracey Dron, Elder

Lisa Torgerson, Director of Children and Youth Ministries

2020, oh what a year it was! Calendars were written, mission trips and auction planned but we spent most of the year pivoting from anything planned and trying to figure out how to keep people connected and engaged.

## **Special Events**

The annual **Planting Seeds of Faith** was canceled this year. We will be holding on to most of the items for the next time we are able to have an auction.

**Vacation Bible School** (VBS) looked a lot different this year. We put together VBS "to go" bags that families were able to pick up outside McMillen Hall. We had 51 families (97 kids) participate. Thank you to Camilla Herman, Danielle Tomlinson, and Selah Meehan who helped put them all together.

## **Ongoing Ministries:**

**Infant and Child Care** continued to be lovingly provided by Mary and Paul Camozzi each Sunday morning through the middle of March. Many of our young children have first experienced the warmth of our church through these special "friends." We are so very fortunate to have Mary and Paul. They are the absolute best and I do not know what we would do without them. We were able to keep paying Mary and Paul through the end of December.

**8:45 am Children's Pull-Out Hour** for 4-year-olds through 2<sup>nd</sup> grade led by Anne Parker and Kristen Miller through mid-March, has joyfully grown as new young families joined the early church service. This program continued to use Spark curriculum. It is lectionary based and seems to be an easy transition from children's message in church to the lesson. Thank you to our weekly assistants, Kathy Davalos, Tracie Hewitt and Matthew Lillie.

**10:00 am Children’s Ministries and Youth Programs**

We are very grateful for the volunteers who make this weekly ministry so successful. Although there continue to be staffing needs due to changing availability of volunteers, we have a wonderful core group of teachers and volunteers who are committed to this ministry. Their ongoing work in teaching our children about God’s love and mercy through study of His word is a blessing to all of us. Thank you to our weekly volunteers, Kelly Holland, Lynette Ledesma, Lara Moborez, and Caron Treon who helped the lead teachers on a rotating basis.

**We ended the year with Sunday school on Zoom. It was difficult and I appreciate the teachers that were willing to give it a try! It was great to see the kids each week, but with them working online all week for school it was very hard to keep them engaged. We have also been sending home care packages each month for the families. They have bulletins for the weekly service, games, age appropriate crafts, and Flat Jesus!**



Ages 3 – K	Godly Play	Mary MacDonald, Bonnie Paxton, and Paul Shultz
Grades 1 – 3	Whirl	Gloria Kelley
Grades 4 – 5	Connect	Susan Herman
Grades 6 – 12	Middle/High School	Laura Garwood, Danielle Romais, and John Wallace

**Stepping Stones of Faith** continues to celebrate milestones in the faith life of children and their families in our congregation. We are pleased to have Michael Gray and ElizaBeth Phillips as part of this teaching team. On a positive note, one our favorite things to do is Senior Quilts and we were able to safely do so outside. Thank you to Mary MacDonald for the beautiful quilts each year.



**11:00 am Children’s Pull-Out Hour**

This period of time offered teachers and children an opportunity to further explore the lessons taught in Sunday school, and to expand on the Pastor’s message given to the children during services. Again, we are grateful to those who were able and willing to give of their time to fulfill this teaching need with our children

4 yrs. – 2 <sup>nd</sup> Grade	Spark	Barbara Bishop and Matthew Lillie
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**Youth Group**

Middle School and High School met every other week on Wednesday evenings until the middle of March. We still have two fairly large groups even with our giant class leaving last year. We had a weekly average of about 20 High School kids and 18 Middle School kids. In 2020 we missed a lot of the things we enjoy as a group including summer camp, volunteering at VBS, and holiday parties. Zoom youth groups did not go as well as

hoped and we only did it for a couple months. Lisa Torgerson continues to touch base with the kids through text.

**Mission Trips**

Youth service trips have been a big part of Carmichael Presbyterian Church for more than 30 years. Over winter break our youth group, which included 16 Middle School students, stayed in Sacramento to work in our own community. We made and served dinner for Supper on Saturday for over 100 people, put together 500 meals to go for Winter Sanctuary, and made and served hot chocolate for the homeless people near the church. We ended our time together with a scavenger hunt in Old Sacramento.



In April, we canceled our High School mission trip for the first time in over 30 years. With the pandemic still in full swing we may be looking at the same for 2021.

**Drive-Thru Trunk Or Treat**

We had to up our Trunk or Treat game this year with the Harvest Festival being canceled. We had 28 cars decorated for over 120 families to drive thru and safely get candy and other goodies. Thank you to all the youth that helped set up, clean up, manage traffic, and decorate their cars. Thank you also to others in the congregation that helped make this a fun event in a not so fun year!



**10:00 am Adult Education**

Adult education was mostly done online last year in the form of book studies or discussions. In March we started with *The Sins of Scripture* with Dick Piper and *The Wired Word* with Ivan Herman but we were only

able to meet for two weeks in person. In the Fall we had a book study with three different groups using the book *How to be an Anti-Racist*. The groups worked through the book together and had great discussions following. Thank you, Pastor Ivan for putting this together and Susan Herman, Allison Cagley, and Terry Sakuda for being group leaders.

### **Other Misc. Things**

One positive thing to come out of all this was that Lisa Torgerson had all sorts of time to get things done that she usually runs out of time to do. The resource rooms have been reorganized, closets have been cleaned out, and painting was started. Once we get back to church she will probably have to make a map for everyone to find their stuff but it's all tidy and in its place.

As you can see, the painting is going very well



## **Library**

Doris Beckert, Librarian

The Library, along with the rest of the CPC campus, closed on March 19, 2020. There were only three months of activity in 2020. Fourteen books were added to the library, making the total number of books: 3,619. Ten CDs were added, totaling 71, and 3 DVDs were added, making the current total 63. Hours volunteered: 19. Readers numbered 37, and there were 19 group meetings.

Alternative ways to provide library service had to be found. In an item in the *Mission Bell*, the librarian offered to retrieve any book or item from the library shelves for the convenience of patrons. Three items were checked out and delivered to patrons. The Little Free Library at the rear of the church was an additional way to provide reading materials, although not CPC Library books. The librarian regularly checked the contents of the box to make sure there were plenty of books for exchange.

## 2020 Fellowship & Nurture Division

Harvey Swenson, Chair

The mission of the Fellowship and Nurture Division is to enthusiastically care for the diversity of ages, needs, and interests within the CPC congregation and the Carmichael community by offering programs, services, and activities that build and support Christian fellowship.

The Division oversees various programs within CPC. Of those, please find the separate reports on Presbyterian Women, Men's Prayer Breakfast, Wednesday Works, Art Committee, and Stephen, Health, and Prayer Shawl ministries included in this Annual report. Mariner groups and the *Directory of Adult Ministries* are also included in Division responsibilities. The Division meets on the second Tuesday of every month, following the All-Divisions meeting. Interested persons are welcome to attend.

Our 2020 regular meeting attendees included Elders Julie Leporiere, Branden Rogers, and Harvey Swenson; Deacon representative, Kathy Lewin, Lori Keeney-who participates as Art Committee representative; Sharleen Millering, our Parish ("Faith Community") Nurse who oversees division health initiatives; Kathy Daigle, PW representative, and Misty Dunn, who represents both Stephen and Prayer Shawl Ministries. Pastor Ivan continues to be a helpful resource.

Much of 2020 was spent trying to provide ways to continue to assist in Fellowship and Nurture despite the Pandemic. The Harvest Festival, the Division's large scale annual project was COVID-19 cancelled, but the Division organized an effort to write and send cards to many in the congregation (with the assistance of Deacons and others), as well as telephone contacts with CPC members and friends. F&N ministries continued to function, although most at a reduced level. Sharleen participated in the church Reopening Task Force and organized procedures for the outdoor worship services and arranged for a new sanctuary first aid kit. The Art Committee's videos added much to the streaming Sunday services. Plans for a Health Fair are on hold. PW and Mariner groups continued to meet via Zoom, in addition to some carefully organized outdoor gatherings.

The revised "Directory of Adult Ministries" was put on hold until the worst of the pandemic is over, but we hope to have it available in 2021. Kathy Lewin and Lori Keeney took the lead in creating a video showing what the Division offers, scheduled for January 2021 livestream showing.

### Art Committee

Submitted by Priscilla Mauerman

Our Art Committee hangs new art shows every other month, so there are normally 6 shows per year. As normal, our 2020 began with an Art Display of CPC Members' Textiles (including Liturgical, Senior Quilts, PW Quilts, and Prayer Shawls) in the Gathering Place in January/February and photography by Craig Johnson was hung for March/April. Then in March, the pandemic situation put us all in "Stay At Home" orders. Craig's show was up for only one Sunday in March when we had to close the church for safety. We all waited, thinking that we would be able to show his work when we reopened, but this did not happen. At the end of May, we were asked to add our Art Shows weekly at the end of the livestream Services each Sunday. We started in June by re-showing our Jan/Feb Textile show and then showing Craig Johnson's photography.

The whole Art Committee stepped up to take on this new challenge, and were so pleased to hear members and friends tell us just how much they enjoyed watching the online services and the art shows at the end. Throughout the year, we have featured a variety of pieces: woodwork, photography, paintings of all media,

kids' art, fabric art, we honored our heroes and other themes, our nativities, and other creative work that we consider "art."

With the tenured talent of our beloved Art Committee, we have run approximately 15 years-worth of normal Art Shows in 2020 alone. Our Art Committee team includes the talent of beautiful artists; those with many creative ideas and so willing to organize and talk to many others about showing their work.

This would also not be possible without the technical expertise of Steve Parker of whom we are most grateful! And, especially for the wonderful music we had to gather (almost immediately) from Trina Spivack and the musical leadership, organization and talents of Randy Benfield. We are truly blessed!

## **Health Ministry and Faith Community Nurse**

Sharleen Millering

The Health Ministry is a part of the Fellowship and Nurture Division. It performs various services and programs that have evolved to meet certain needs. Here are actions planned or carried out during 2020:

1. Processed donations and loans of home health equipment, including wheelchairs, walkers & other equipment, stored next to the chapel.
2. Maintained first aid kits throughout the campus.
3. Provided blood pressure screening and consultation at 10 a.m. on the third Sunday of each month – on hold until reopening.
4. Plan for health professionals and ushers to assist anyone needing aid during services. Specifically for the outdoor services that were held this summer taking temperatures and maintaining social distancing.
5. Assess and address health risks on campus.
6. Wrote articles for *Mission Bell* concerning activities and health guidance.
7. Provided assistance to the Reopening Task Force

## **Men's Prayer Breakfast**

Tim Farley

Like many CPC activities in 2020, the Thursday prayer breakfast ended up on Zoom. Instead of 7:30 meetings at Denny's, we ate breakfast at home and met online at 8:30.

Our discussions continued to be loosely based on the *Upper Room* lesson for the date and the related scripture passages. Our lively conversations often included sharing personal stories, concerns and needs.

Our attendance in 2020 averaged about 8 persons each week. The Zoom door is always open to new participants. Call Tim Farley at 916-485-4309 for details.

## **Prayer Shawl Ministry**

Carol Jones

Submitted by Viki Tozier

The Prayer Shawl Ministry has continued their faithful knitting and crocheting from home despite (or perhaps because of) the pandemic. During these many months of quarantine, we have presented approximately 37 shawls, not only within our CPC family, but to others in need.

Carol Jones has done a wonderful job keeping track of possible recipients. Also, by emailing monthly updates, she has certainly helped to keep our sacred connection strong.

## **Presbyterian Women (PW)**

2020 Co-Moderators: Margo Scandella & Marie Segur

Submitted by Margo Scandella

January and February started the 2020 year off in our usual fashion. PW members had their Bible Study during their usual Circle meetings. All was going fine until the COVID-19 shut down all of our church activities, the campus closed, and we had to stop our usual plans and functions.

We have continued our Pastor-led Bible Study Program via Zoom so that all who were able could join in the study and discussions. Our PW Bible Study from *Horizons* is "Into the Light: Finding Hope Through Prayers of Lament," by P. Lynn Miller, an author and artist. She is a minister of Word and Sacrament in the Presbyterian Church (U.S.A.) and she received her MDiv from Union Presbyterian Seminary, Richmond, Virginia. Some PW Circle members did meet in a local park using the COVID-19 precautions while engaging in fellowship and bible study.

We have been able to keep our pledges, although in lesser amounts, made to PW Worldwide Mission, and other Presbyterian and local charities. Our Christmas gifting to our church's staff continued this year.

We were fortunate that all officers and Circle Leaders remained in place and continue their efforts to keep members connected. In September, our new 2020-2021 PW Handbook was updated with current information. It was printed and distributed to all members as we attempted to maintain hope for a return to our usual PW programming and involvement.

We include appreciation for officers who have contributed their time and talent to PW and specifically to Olene Chard, for the handbook update, Carolee Roach for maintaining our finances, Lisa Benadom for Bible Study articles in each *Mission Bell* issue, and Kathy Daigle for being PW Liaison to Fellowship and Nurture Division.

PW plans to become "active" again when our church reopens. We look forward to the time when we can again meet in small groups and participate in our mission projects and the support of our church and its people.

*All women are invited to participate and help build the PW community at Carmichael Presbyterian Church.*

## **Stephen Ministry**

Misty Dunn

The Stephen Ministry program continued to provide confidential, one-to-one Christian caregiving (via phone calls March-December) to three individuals who have been going through some major life challenges like bereavement, serious illness, divorce, unemployment, COVID-19, etc. Stephen Ministry services are provided free of charge to CPC members as well as to others in the community. In 2020, the Stephen Ministry program provided 14 of the very helpful series of four "Journeying Through Grief" booklets to persons dealing with the loss of a loved one.

# 2020 Membership & Outreach Division

Kathy Lewis, Chair

COVID-19 changed how we conducted outreach this year. We used more technology to reach out to those outside of our church family, including NextDoor, YouTube (we “boosted” some services throughout the year to draw more attention to them), as well as our website and Facebook pages. We undertook several projects this year, many in partnership with other CPC Divisions.

## ***Family Fun Kits Give-Away***

Thanks to Brenda Beers-Mock’s connections with Carmichael Kiwanis and Carmichael Parks and Recreation Department (CPRD), CPRD asked if we would like to host a give-away of a “family fun kit” that contained a soccer ball, Frisbee, hacky sack, card games, and other fun items to members of our surrounding community including Afghan refugee families. We posted signs out front and in select apartments on Marconi, and also did publicity through World Relief. We had a great turn-out which was all drive-through with social distancing and masks, and got some publicity for our Food Closet! A small number of leftover kits were later distributed through the Food Closet.

## ***Virtual Run to Feed the Hungry***

Outreach sponsored a CPC team for a virtual Run to Feed the Hungry event. Forty CPC folks signed up and participated in our own run Thanksgiving morning near CPC organized by Steve Parker. We raised \$1200 for the Sacramento Food Bank and had a great time supporting our community!!

## ***Carmichael Holiday Car Crawl***

In partnership with the Mission Division, Outreach and Membership hosted a booth in the December Carmichael Holiday Car Crawl to receive donations to the Food Closet and to publicize the Food Closet to the 100 plus cars that came through. The event was sponsored by the Carmichael Parks and Recreation Department and included other community groups that shared “giveaways” with the participants. We received several boxes of food as well as diapers. The evening was a success (and fun)!!!

## ***Partnership with World Relief Sacramento to Help Afghan Refugees***

We are grateful to our congregation for your financial support of our work with World Relief Sacramento to undertake our Afghan Refugee Project. Outreach partnered with the Mission Division in support of this partnership.

As part of that partnership,

- We hosted World Relief in our Preschool rooms as they taught English as a Second Language (ESL) class to 18 women, and we provided child care for their children so they could fully participate up until COVID-19 shut us down.
- Following World Relief’s online re-launch of ESL classes for the women, we launched a CPC YouTube channel and began doing weekly online classes for the children. Glenda Perrou was the cornerstone for all of the classes, including developing crafts (and purchasing and putting together kits for each child weekly). We purchased school supplies for the children at the beginning of the classes and did weekly deliveries of the craft kits and lessons for the classes until we were forced to change to mail because of COVID-19.
- We formed a CPC ESL Kids planning committee to guide our work. Members of the committee helped distribute lessons, figure out how to use WhatsApp to communicate with our Afghan families, designed our YouTube channel, and developed a video of our work that was shared with the congregation in November.



- We purchased and distributed headphones with mics for the moms so that they could more fully participate in their classes.
- We distributed headphones (without mics) that were donated by Carmichael Kiwanis to our Pre-K kids for their use.
- We helped with testing of the Afghan moms at the end of their classes by participating in dialogues with them individually as they pretended to make medical appointments and to receive medications. It was amazing to see the progress from little or no English to conversations! Fourteen of the 18 women completed the classes.
- Holding a graduation ceremony for the women who completed the yearlong classes was postponed due to COVID-19 although we hope to hold a celebration in 2021 at CPC.

We will partner with World Relief again in 2021 as they welcome a new cohort of women and we provide education to their Pre-K-age kids. Hopefully, we will be able to return to in-person contact some time in 2021!

### ***Black Lives Matter and Celebrating Diversity Yard Signs***

Outreach and Mission Divisions partnered up to develop language for and purchase two different lawn signs for the congregation, one with Black Lives Matter, and one with Celebrate Diversity messages. We ordered and sold 40 total yard signs and got lots of positive feedback.

### ***Friendship Sunday***

Because of COVID-19, we could not hold Friendship Sunday to highlight our many ministries in person. Instead, we developed guidelines for divisions to create videos about selected areas to share during online church services this fall/winter. Outreach did a video on our World Relief ministry, and Worship did one on the technology behind our online services.

Outreach is always looking for CPC members and friends who are interested in working on any of the above projects or becoming a member of the Outreach and Membership Division. Just contact any of our committee members to get connected!

Members of our Outreach and Membership Division are Kathy Lewis (chair) and Steve Parker, elders (Kristen Miller also served as Membership Elder during part of the year); Barbara Laughton, Lilly Janik, and Craig Morris, deacons; and Dani Romais and Suzanne Pope-Matthews, members at large.

# 2020 Mission Division

Brenda Mock, Chair

Before every decision the Mission Division makes, we first think of Mathew 25:40 "I tell you the truth, whatever you did to the least of these brothers and sisters of mine, you did for me."

The Elders on Mission are Brenda Mock, Chair, Garrett Torgerson and Hal Holland. CPC Members Barbara Farley, John Wallace, and Bill Dunn also attend regularly.

## Family Promise:

Family Promise is a nonprofit organization committed to helping homeless low-income families achieve lasting independence. CPC hosted four families the week before COVID-19 closed the program to participating churches. The families are screened by Family Promise staff and are supervised by case managers. Due to the virus, Family Promise had to change their program model. They now house two families at a time in a motel. The cost of housing, feeding, and all the training and assistance provided by the program costs around \$7,000 a month. CPC contributed \$600 this year. In 2020 the program graduated 18 families, one more than in 2019. The program includes skills to find jobs and find permanent housing which will make homelessness less likely to reoccur. Case managers provide support services such as mental health services, substance abuse counseling, physical health exams, life skills development and referrals. The children go to Mustard Seed School at Loaves and Fishes or attend the school that they were enrolled in before becoming homeless. The program banks 70% of what the parent earns while being in the program and when they graduate, they then have their first and last month's rent for permanent housing. Some families can acquire a car through a Family Promise program. In 2020 Family Promise assisted over 10,000 people with referrals to other programs. The 18 families that finished the program had housing, a saving account and jobs. Family Promise is collaborating with The Salvation Army to assist with families that were a part of their program, who need a rent subsidy to be able to stay in their home. Family Promise has reduced their staff due to a shortfall in funding and the huge extra expense of using motels instead of church congregations.

## Suppers on Saturday (SOS):

On the third Saturday of every month about 10 CPC and community volunteers join to provide a special take away dinner for our neighbors here in Carmichael. Invitations are put in every bag of groceries given out at the Food Closet and word of mouth from our regulars usually brings approximately 20 to 30 guests every month. Some guests take showers. Guest cooks, Mariner Ships and faithful SOS volunteers prepare the meal. The food is always nourishing and plentiful. The costs for an SOS dinner are paid for by the people who prepare the meal, by donations to a special account from members of our congregation, from donations to the Food Closet, and by a line item of \$200 in the Mission Division budget. More volunteers are always welcome.

## Loaves and Fishes:

In 2020, CPC supported Loaves and Fishes with financial support and many hours of volunteering. A team of five volunteers serves a bag lunch on the third Wednesday of each month. Volunteers meet at the church at 9:45 am or drive on their own to arrive at orientation by 10:30 am and begin serving guests at 11:30 am. Usually CPC volunteers serve lunch to 700-900 guests, but they do not have to prepare the food. This mission activity may need some additional volunteers to help when they start serving plated lunches after COVID-19 subsides. This is a valuable and rewarding mission for both CPC volunteers and for the guests at Loaves & Fishes. In 2020 CPC helped Loaves & Fishes with a financial gift of \$100.

### Food Closet:

With CPC campus closed, The Food Closet remains the major part of CPC's Mission involvement in our community. Brenda Mock, Tiffany Mock-Goeman and Barbara Farley work as a team directing the Food Closet with help from a Task Force that was organized in July. The Team consists of Brenda (general management), Tiffany (scheduling of volunteers, ordering of supplies & driving pick-ups), Barbara (warehouse maintenance & general managing), Helen Magnuson (a professional in nutrition & food handling), Mike McCray (nurse & food handler), Andrea Heckenlively, (phone bank coordinator), Carolee Roach (advisor & historian), Ernie Chard (advisor & driver) and Ivan Herman (inspiration). Please see the separate Food Closet report that follows for detailed additional information.

### Emancipation Baskets:

In April of each year, CPC members are asked to support foster care youth by purchasing new household items such as kitchen supplies, linens and personal items. Due to COVID-19, CPC did not participate in the program as we have done for many years. CPC sent financial support for the program and the supplies were purchased by the Sacramento County staff. The household supplies make up the Emancipation Baskets given to those youth who have completed the Independent Living Program and are ready to move into independent housing. The Independent Living Program is a federally funded, county administered program designed to assist foster youth (16 to 21 years of age) who choose to participate in the 12 weeks of classes and counseling. Through these classes they are guided to resources and services which will enable them to successfully transition from foster care to independent living.

### Alternative Gift Market:

This year the Alternative Gift Market was held online, instead of the traditional social and shopping event typically held in McMillen Hall in November. CPC members and some community members participated online with financial contributions. The Market also serves as an educational and awareness opportunity about local, national and international ministries. Marie Segur, Lori Keeney and Karen Gray spent many hours of planning and preparation for the unusual situation. The 2020 Market was the 25<sup>th</sup> Anniversary of the event.

### Special Offerings:

CPC generously supported the four PC(USA) Special Offerings with \$9,437 in giving which included the following:

- One Great Hour of Sharing Offering for support of the ministries of disaster relief, hunger programs, and development aid. In 2020, CPC sent a financial gift of \$2,053.
- Pentecost Offering is for the support of at-risk children, youth, and young adults. \$3,305 was forwarded to the Synod and the remaining funds of \$1,954 were retained at CPC to support local mission projects.
- Peace & Global Witness Offering is for support of peacemaking efforts and education. \$2,125 was sent to the Synod. The balance remaining allowed us to support Carmichael HART (Homeless Assistance Resource Team in the amount of \$300, and \$100 to Bread For The World.
- Christmas Joy Offering supports current and retired church workers who are in need and for scholarship assistance at Presbyterian schools. In 2020, \$3,013 was collected, and was forwarded to our Presbytery.

### Denominational Support:

In 2020, CPC gave \$64,570 for Mission ministries and program support through our Presbytery, Synod and General Assembly, which included \$16,170 in per capita. A portion of these funds return to the Presbytery of Sacramento including an allocation for a variety of mission activities.

### Winter Shelter:

CPC, along with Carmichael HART, hosted Winter Sanctuary in McMillen Hall for a total of 7 nights from February 20 – March 1, 2020. Many guests commented that they looked forward to coming to CPC for the Shelter because CPC is always warm, friendly and had the best meals. Using McMillen Hall, CPC provided a warm place for 30 men and women from the Carmichael area to spend the night. We provided clean comfortable cots and warm sleeping bags. Each night these men and women would arrive by van or several private cars from the Church on Cypress to CPC around 5:30 pm. Dinner was served to them shortly after their arrival, complete with a main dish, salads, vegetables, rolls, cakes and cookies. Our guests looked forward to dinners served on real plates with centerpieces at each table and plenty of food was available for seconds. Each night after dinner, showers were made available to the guests and personal care sundries were passed out. After a good night's sleep in a warm place, a hot breakfast was provided at 5:30 am and a bag lunch was distributed before they left the campus. With contributions from the Food Closet, individual members who cooked and an additional \$168 from Mission Support, the team managed to stay in budget and still be generous and giving.

### Carmichael Homeless Assistance Resource Team (Carmichael HART):

CPC continues to join with other faith communities in the Carmichael area to form Carmichael Homeless Assistance Resource Team (HART). Other congregations who work with HART are Christ Community, Crossroads Church, Latter Day Saints - Carmichael Stake, St. Michaels, American River Community Church and Congregation Beth Shalom. HART is locally organized to help resolve and assist the homeless in the Carmichael area. Other HART groups are organized in Elk Grove, Rancho Cordova, Citrus Heights, and Folsom. New HART groups are being formed in North Sacramento, Arden-Arcade, South Sacramento, Midtown and Sac State. In addition to Winter Shelter, HART sponsors a Student Buddy program for homeless middle school children. An adult meets with their buddy at least twice a month at lunch time offering support and guidance.

In 2020 CPC spent the year forming an alliance with Carmichael HART to lease Robertson House, rehabilitate it and turn it into a transitional housing program for four men and a house manager. The Robertson House will join another house at American River Community Church, Charlotte House, that is transitional housing for four woman and a house manager

Citrus Heights HART and Carmichael HART also sponsor Student Connect on the campus of Mesa Verde High School. Homeless families are invited to receive free services, clothing and school supplies.

### Shower Ministry:

Three days a week from 1:00pm to 4:00pm people in the Carmichael area were able to come to CPC and take a shower. When the church office closed in March, the shower program was also closed. In late fall the Mission Division again started the program on a more limited basis to welcome each guest and provide them with towel and toiletries so they can shower. All of the safety precautions recommended by the County were observed. The program ran two Saturdays a month with the help of HART folks.

Other ministries to the Carmichael homeless community have continued in modified ways throughout the pandemic. The Food Closet maintains a supply of ready-to-eat items that can be distributed to those without access to cooking equipment. Supper on Saturday has been providing a takeaway dinner each month. Carmichael HART (Homeless Assistance Resource Team) used CPC as to offer a modified shower ministry in October, with plans to continue twice a month.

The last project Mission Division completed was to write a "Gift of Partnership Agreement." This memo of understanding is designed to help CPC and Mission Division, or any other division that enters into an agreement for financial activity and/or personnel activities to be clear as to each parties' obligations and a

method for reporting the outcome of the project. Mission Division approved the “Gift of Partnership Agreement” letter to go to Pastors Joseph & Florence in Uganda. They are the recipients of our Goat Stick program. Unfortunately, Uganda is in election preparations, so there is no social media. We will have to send the letter to Pastors Joseph & Florence later. Ivan sent money recently to help them with their ministry and will send more mid-year to help them continue to proceed. Attached are the agreement and the letter to Uganda (see Appendix 1).

## **Homeless Ministry Task Force**

2020 Members: Pastor Keith DeVries, Mike Aretsky, Karen Banker, Bill Dunn, Barbara Farley, Karen Gray, Brenda Mock, and Terryl Summers

The Homeless Ministry Task Force (HMTF) last met in April 2020, just as COVID-19 restrictions were taking effect. At that time, the HMTF tasked Barbara Farley and Pastor Keith with writing a letter to the County Board of Supervisors requesting that they provide restroom and handwashing facilities on County property while public facilities are closed. This letter was sent to Supervisor Susan Peters, with a copy to the other four County Supervisors, on April 30. No response was received.

Other ministries to the Carmichael homeless community have continued in modified ways throughout the pandemic. The Food Closet maintains a supply of ready-to-eat items that can be distributed to those without access to cooking equipment. Supper on Saturday has been providing a takeaway dinner each month. Carmichael HART (Homeless Assistance Resource Team) used CPC as to offer a modified shower ministry in October, with plans to continue twice a month.

## **Carmichael Food Closet**

**Brenda Mock**

The 2020 year for the Food Closet was a new and confusing year, as was everything else about CPC. Everything was running as usual until March 13th when COVID-19 hit. Very shortly, Terryl Summers, our longtime director, realized the distribution of food to our guests needed to move to the warehouse area, as it was not safe for the volunteers to be in the small space of the room they usually used. Many long-time volunteers resigned due to concerns about the dangers of the virus. A number of CPC families stepped up to help as parents were not working and kids were not in school. We soon saw a sharp drop in utilization of the Food Closet. Some of this was attributed to additional resources being provided by the Food Bank & National Guard through large scale distribution sites, other causes may have related to other local food closets closing and potential guests thinking that we were closed as well. A task force formed in July by the Mission Division to try and help find ways to boost utilization through outreach and to look at how the Food Closet could be more efficiently managed. After many years of service to the Food Closet, Terryl Summers made the decision to step down as director in mid-July. The Task Force asked Brenda Mock, Barbara Farley and Tiffany Mock-Goeman to take on the job until a more permanent arrangement could be found.

The new Task Force consists of: Brenda Beers-Mock (general management), Tiffany Mock-Goeman (scheduling of volunteers, new volunteer recruitment & training, ordering of food & supplies, and driving pick-ups), Barbara Farley (warehouse maintenance & general managing), Helen Magnussen (policies & procedures, nutrition and food handling), Mike McCray (driving pick-ups and food handling), Andrea Heckenlively (phone bank coordinator), Carolee Roach (advisor & historian), Ernie Chard (advisor & driver) and Ivan Herman (inspiration).

Since the warehouse was too hot in the summer months, the two smaller rooms in the front of the building were rearranged and converted for distribution using social distancing. The back room is used for packing the non-perishable groceries. The front room is used to pack the perishable items. The phone bank continues to take reservations for 25 families from the corner desk. Utilizing a zero-contact strategy, guests drive up, give their name and how many in the family. Volunteers then bring the grocery bags out to their car and load them into the trunk or back seat and the car drives away.

The following precautions have been taken to ensure everyone's safety: one person works in the back room, and two people work in the front room maintaining 6' distancing each shift. The tables and equipment are sanitized after each shift, and gloves are available for those that want them. Three ultraviolet HEPA air scrubbers were installed in the 2 rooms and the doors are open to help with air circulation. A new duplex outlet was installed in the front room and the dairy refrigerator from the back room was moved to the front. This allowed volunteers to keep social distancing and made selecting dairy products easier.

The CPC Food Closet continues to distribute canned food, fresh produce, meat, eggs, milk and other dairy products, cereal, pasta, rice, peanut butter, sliced bread, rolls and other baked goods. We have added toilet paper for all households and jam/honey for those with children. Additionally, we now maintain a regular inventory of pet food, baby diapers, feminine hygiene and adult incontinence products, toiletries, dish and laundry soap for families that request them.

We continue to partner with Sacramento Food Bank and Family Services (SFBFS), Walmart with the federal program "Feeding America" and Safeway.

In addition, we continue to receive fresh fruit and vegetables from the CPC Family Garden and the Carmichael Community Garden. The following participating churches donate goods on a regular basis: American River Community, Celtic Cross Presbyterian, Gethsemane Lutheran and St. Mark's Lutheran. We also receive continued support from the members of CPC and the community at large.

Equipment purchases also needed to be made. One new commercial freezer to replace the last residential one, 15 sets of heavy metal shelves to better organize and store food supplies in the warehouse, three large rolling bins to help with cardboard recycling and the daily food donations that arrive from the community, two new rolling carts to help move heavy cases of canned goods, numerous storage bins, and a copier and shredder to help with distribution and security of the information we collect from our guests. The Food Closet manual has been completely rewritten and updated to meet our new current procedures, extensive shelf labeling and instructions has been finished, pet foods are now stored in sealed containers, a thorough cleaning of the warehouse and food areas was undertaken, freezers and refrigerators were professionally serviced and repaired, a personal, handwritten Thank You is sent to every person who makes a donation to the Food Closet, a pest control company now makes monthly visits and inspections to help keep pests/rodents down, and a new computer was donated and will be installed shortly.

Some of the new changes implemented are: changed the cap on services per household from 8 times per 12 months to weekly, an online scheduling platform for volunteers that sends auto-reminders for shifts and allows volunteers to swap or change their shifts with other volunteers as needed, a Saturday morning shift comprised of working adults and high school students who come in to sort donations, many new volunteers joined after seeing information on social media sites, including Nextdoor & Facebook (over half of our 136 current volunteers are now from the wider community and not CPC members), the phone intake form has undergone a number of revisions (we now only take names, number of people in the family and their ages, phone numbers and special requests).

A new “Homeless Pantry” has been added to our services. Each person who tells the phone bank that they do not have cooking or refrigeration receives flip top cans of soup, tuna or chicken, canned pasta dinners, fresh & canned fruit, peanut butter, bread & pastries, cereal, snacks, quarts of fresh milk or shelf stable milk, canned drinks, toiletries, utensils, toilet paper and a large garbage to help keep their environment clean. This has been a big success with our homeless guests.

We distributed 150 complete turkey dinners for Thanksgiving this year. The Sacramento Food Bank provided a good portion of the dinner staples as well as \$1,000 toward turkeys. Through the generosity of Carmichael Kiwanis, the Zirbel family, Assemblyman Ken Cooley, CPC members, and the general community, we were able to provide generous dinner boxes without cost to the Food Closet budget. For the Christmas week, we were able to provide the usual staples plus packages of new socks, a Christmas decoration, holiday candy, and a holiday greeting from the Food Closet volunteers that included a \$10 gift card to Safeway.

We continue to provide food supplies for the Supper on Saturday (SOS) take out bag dinners and Carmichael HART Winter Shelter. A warm, nutritious dinner and breakfast were provided for the 7 days we hosted overnight guests at the beginning of 2020.

CPC Food Closet has been sending surplus bread and pastries to Orangevale Food Closet. We recently committed to send all of our excess food to Crossroads Church that distributes food to the homeless across from Carmichael Park on Fair Oaks Blvd.

Tim & Barbara Farley and Randall Haight organized a Kids Can project for the 8th year. Since KCRA did not sponsor a Kids Can drive due to COVID, the team organized a drive with 7 schools participating and brought in 2,463 pounds of canned goods. In 2019 we collected over 12,000. We hope KCRA will mount a drive again in 2021.

A Zoom Training Program was scheduled for Saturday January 23, 2021 with trainings for the AM Volunteer Team and the PM volunteer Team. There will be other training sessions for the Phone Bank, Drivers and Warehouse Staff at a later date to be broadcast from the Food Closet and recorded for future use by new volunteers.

The morning crew is responsible for getting the Food Closet stocked in preparation for filling the daily client orders. Together they: stock shelves, refrigerators, freezers and the corner store; bag fresh produce, rice, oatmeal and beans; and check and repackage eggs. The AM crew is also responsible for putting all donations and deliveries away each day. The goal is to have at least 3 volunteers each day that are familiar with the restocking tasks.

The afternoon crew is responsible for loading the bags of food and dispersing them to our guests based on the orders taken by the telephone staff each day the food closet is open. Each day is staffed by a three-member crew.

The Phone Bank volunteers work from 10 am to noon every day the Food Closet is open. They take orders from 25 families that call in. They prepare the orders and print a duplicate for the second room’s baggers.

Driving volunteers pick up food from three primary sources: Sacramento Food Bank two days a week, Walmart at Madison and Manzanita four days a week, Safeway six days a week and Smart & Final as needed.

The Data Entry Team tracks the number of times a client is served per year, as well as submitting the accounting reports to Feeding America and the Sacramento Food Bank.

Further explanation of lower numbers for 2020: For the first 4-5 months after the COVID started, the numbers were way down from past years. The CPC Food Closet was accidentally removed from the Sacramento Food Bank website, so people thought we were closed. Also, people were afraid to venture out in public. Once we were relisted on the SFB web again, numbers quickly began to pick up. When people learned they could wear masks and be safe they started calling again. Finally, brought semi-trailers to a church on Marconi and distributed food to anyone who drove up. With no calling or short pick up time, it was just easier. Our numbers are now back up and we serve 25 families almost every day.

Explanation of higher expenses: Sacramento Food Bank has changed how they distribute food and what they distribute. CPC must order pallets of a single item when it is available, then it may not be available for several weeks, up to a month. This is also why CPC expanded shelving in the warehouse. We cannot regularly pick up milk, eggs, fresh meat or produce from SFB. Since August we have purchased milk and eggs weekly from Smart & Final. We purchase onions, potatoes, carrots and apples or bananas from them also, if SFB does not have produce. All of our meat comes from Walmart, so we can only count on what they supply. We did not buy meat, except turkeys for Thanksgiving.

**Break down of 2020 guests:**

<i>Total Adults (Ages 18-59)</i>	7,680
<i>Total Children (Ages 4-17)</i>	4,805
<i>Total Infants (Ages 0-3)</i>	747
<i>Total Seniors (Age 60+)</i>	1,619
<b>TOTAL PERSONS SERVED</b>	14,851

**Food Closet Three Year Statistics:**

	<b>2018</b>	<b>2019</b>	<b>2020</b>
<i>HOUSEHOLDS SERVED</i>	4,550	4,546	3,616
<i>TOTAL PERSONS SERVED</i>	19,103	20,028	14,851
<i>TOTAL MEALS SERVED</i>	171,927	180,252	134,069

**BUDGET**

	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Total Expenses</b>	\$17,524	\$17,421	\$24,181
<b>Total Donations</b>	\$23,914	\$22,040	\$38,171
<b>Cash on Hand at YE</b>	\$33,538	\$37,209	\$51,967
<b>CD (Held by Synod)</b>	\$27,887	\$28,372	\$28,965

The Task Force which has turned into the Food Closet Committee continues to meet and work on improving service to our community. We would like to thank the CPC congregation for their gracious gifts, both financially and in kind, and for their continued support. Our Food Closet has served the community for nearly 50 years. We plan to have a celebratory event to acknowledge this wonderful achievement in 2021.



# 2020 Worship Division

Karen Orlando, Chair

**2020** was filled with challenges for the worship division as we faced a worldwide pandemic and the need to completely rethink the worship process without congregants in the Sanctuary. We continue to say, “God is Good,” as our dedicated staff and volunteers skillfully transitioned to a live stream worship experience. Our special thanks and praise go out to Pastors Keith DeVries and Ivan Herman, along with all those that helped to provide the worship experience we know and love.

**Division Membership:** Karen Orlando (Elder-Chair); Beth Lindley (Elder); Clint Dahlke (Elder); Doris Beckert (Deacon); Keith DeVries (Pastor)

**Division Responsibilities:** The Worship Division coordinates the activities that support and enable the worship experience at Carmichael Presbyterian Church. These include, but are not limited to:

- The Worship environment
- The Music, Drama and Liturgical Art programs
- The Tech Team
- Lay Leaders
- Special Services and special events that take place during the worship service (such as Communion, Baptisms, and the sharing of Faith Stories).

**Our Pastors:** Our pastors lead our worship services with the help of lay people. In 2020, the CPC congregation continued to benefit from the wisdom, counsel and leadership of Pastor Keith DeVries and Associate Pastor Ivan Herman.

**Music Department:** Director of Music, Randy Benfield, has the responsibility of the choirs and providing musical assistance during the traditional worship service. Randy continued to support the worship experience during 2020 directing the choir, playing the organ, and providing special music for in person worship and live stream services once the Coronavirus Pandemic halted in person worship.

**The Sanctuary Choir:** The choir, led by Randy Benfield and accompanied by Trina Spivak, started out 2020 robustly, but due to the Coronavirus Pandemic, all in person choir activity was suspended in March for the remainder of 2020.

**Handbells:** 2020 saw the Mission Bells and Carillon under the temporary leadership of Tammy Sigl but was suspended in March due to the Coronavirus Pandemic for the remainder of 2020.

**Waterfall Singers:** Waterfall Singers meet on Wednesday nights with the Wednesday Works program schedule. Each week kindergarten through 5th grade children experience the joy of music through the leadership of Nancy Studer and accompanist Kathy Philips. This program was suspended in March due to the Coronavirus Pandemic for the remainder of 2020.

**The Contemporary Music Team:** a team of vocal and instrumental musicians, is directed by Jenny DeVries. The team leads the music experience on Sunday mornings at our 11:00 am Service. The team is composed of instrumentalists, Gabe Bisho (piano), Will Condrey (drums), Jay Leek (bass), and Paul Zeman (guitar). Vocalists include Bobby Brow, Debbie Berke, Tara Calderon, Karen Gray, Laura Leek, Lori Roberto, Chris Cameron, and Julie Ueltzen. With the shutdown of in person services, the contemporary music team continued to assist the worship experience during the Coronavirus Pandemic live stream services.

**Worship Environment/Worship Experience:**

Each week Steve Parker and Jeremy Sparks, with support from Bruce MacLean and Mike Gray, as part of our **Tech Team** manage the sound system and all recordings of our worship services. 2020 started out with recorded services available via the church website, the church Facebook page, and through DVD's. When the Coronavirus Pandemic hit, Steve and his crew scrambled to upgrade the technical equipment in order to provide live stream services for the congregation.

Throughout the first part year, members purchased **Sanctuary Flowers** in honor and/or memory of loved ones. We thank those who have supported this program, and in so doing, enhanced the beauty of our Sanctuary.

**Special Events:**

**Faith Stories:**

One Sunday a month is set aside for a member to share a portion of their faith journey with the congregation. We are grateful to those individuals who were willing to bring us into this personal experience and thank them for the lessons afforded by their faith stories.

**Worship Services:**

Wednesday evenings on an alternating basis a Taizé Service, led by Jenny DeVries and Kathy Daigle, and a Gathering for Prayer is offered in our Chapel. As were other ministries, these were suspended in March 2020 due to the Coronavirus Pandemic for the remainder of the year.

**Lenten Season** began with our solemn **Ash Wednesday Service** in the Sanctuary. As we approached Easter, our world was turned upside down with the pandemic. All Holy Week services were live streamed.

**Youth Sunday** was cancelled due to the Coronavirus Pandemic.

**All Saints Day** was observed on November 1st.

**The Advent Season** was significantly different in 2020 with the inability to have in person worship and special events. With support of our tech team, we were able to play prerecorded Christmas concerts, children's pageants, and dramas.

**Our Many Volunteers:** The Worship Division is grateful for the many devoted volunteers who contribute in so many ways to providing meaningful worship. Thank you to all who have served as **Lay Leaders and Readers, Ushered,** and served **Communion.**

As Division Chair, I would also like to acknowledge the tireless effort of the **Worship Division members.** It has been my honor and privilege to work with them this past year.

Respectfully submitted,  
Karen Orlando, Chair

# 2020 Deacons' Report

Kathy Lewin, Moderator  
Terry Sakuda, Vice-Moderator  
Barbara Laughton, Secretary  
Ernie Chard, Treasurer

2020 was anything but normal and the deacons had their share of challenges. There were changes to our numbers: we now have 24 members – 8 for each of our 3-year terms. As described in the Deacons Handbook, the **Vice Moderator** is responsible for updating the duties in each classification yearly. During that process, discrepancies were discovered and corrected. Some tasks weren't explained at all while others belonged in another group entirely. It was decided to eliminate all Division Liaisons except **Worship**, which is currently being held by **Doris Beckert**. **Lisa Benadom** is also the **Nominating Committee Liaison**. We have continued having Deacons meetings via zoom since March 2020.

While most of the duties were on hold due to COVID restrictions, one ministry forged ahead: **Care and Share**. This became the most important outreach and contact with our church members. Deacons were not only expected to keep in touch with their regular people (each deacon is assigned at least one "shut in" – someone who is unable to attend regular church services), but also were asked twice to participate in an "all church" phone call project (about 275 members). These phone calls were a vital link between many of our members who have felt even more isolated during the pandemic and provided leadership and other divisions with relevant and necessary information regarding our church family's wellbeing. Other forms of outreach were also used. **Lisa Benadom, Care and Share Coordinator**, promoted and organized an art project. She asked all the deacons who had children/grandchildren to do a drawing and send them to her. It took a while, but Lisa received over 60 drawings – enough to send to each of our "shut ins.". She also partnered with **Lori Keeney** (Art Committee/Sunday video) – who put together a wonderful video of all the artwork that was shown after one of our Live Stream Services in October. Lisa has also asked several deacons to write personal notes that are included with the Upper Room booklets sent out every two months.

A related deacon job is **Caring Coordinator**, currently being filled by **Carol Wisniewski**. Carol is responsible for sending cards to church family members who are sick, have had surgery, or have lost loved ones. This year, sadly, we have lost many church members due to the pandemic.

This past October we were able to have outdoor church services. **Usher Captains, Tony Perrou and Duane Johnson** were able to use several deacons to help with these special gatherings. **Sharleen Millering**, Parish Nurse, also provided vital materials for safe protocol: masks, digital readout thermometers, hand sanitizer and all current CDC guideline information.

Our one big event: **Christmas Gift Ministry**, also underwent significant change due to the pandemic. We were unable to do most of the things that folks are used to: board sign ups in McMillen Hall, purchasing, wrapping and delivering gifts and general help boxing and organizing for the families. Instead, **Co-Chairs, Hal & Sharleen Millering** (serving their second year) handled the bulk of this project. Our Church Secretary, Julie Ueltzen, contacted local schools and lined up 30 families. In addition, 8 church families were identified for a total of 38 families including 62 adults and 111 children. Hal purchased all the gift/food cards and was reimbursed through the Deacons Christmas Gift Ministry account:

322 cards	\$13, 241
Deacon account	<u>14,534</u>
Surplus	1,293

Even though he is no longer a serving deacon, **Mike Aretsky** is still overseeing **Healing Meals**, another vital outreach for our congregation. While some of our positions are on hold - flower delivery, pew restocking, ushering and communion – our current Board is ready to be called back into action when restrictions lift. Currently serving officers:

Moderator (In Home Communion Coordinator) – Kathy Lewin

Vice Moderator (Communion prep) – Terry Sakuda

Secretary (Communication Coordinator) – Barbara Laughton

Treasurer (Communion Coordinator) – Ernie Chard

Finally, the Board of Deacons would like to express appreciation to Pastor Ivan Herman for the spiritual reflections, guidance, and support that he has provided at our monthly meetings and throughout the year.

Kathy Lewin, Moderator

# 2020 Nominating Committee

Bill Dunn, Moderator

The Nominating Committee is required by the *Book of Order*. The committee's size and composition are set by the Bylaws of Carmichael Presbyterian Church. During 2020-2021, there are five members of the congregation on the committee. Its Moderator is a currently serving Ruling Elder on Session, who serves a three-year term. Two at-large members are elected by the congregation for two-year, staggered terms. Session appoints a non-serving Elder to a one-year term and the Board of Deacons appoints a Deacon Representative to serve a one-year term. Pastor Keith DeVries serves ex officio as provided by the *Book of Order*.

The committee is charged with presenting a slate of nominees at CPC's annual Congregational Meeting. The committee is also responsible for finding candidates to fill any vacancies that might occur. In addition, Session occasionally asks the committee to find candidates to serve on a board or council which assist Session in carrying out its duties. Every effort is made to present a diverse slate, taking into consideration age groups and gender, as well as their gifts and talents.

The **2020 Nominating Committee** includes the following individuals:

Bill Dunn, Moderator, Class of 2022

Bonnie Hard, Member At-Large Class of 2021

Susan Herman, Member At-Large Class of 2021

Marti Wallace, Non-Serving Elder, Class of 2022

Lisa Benadom, Deacon Representative, Class of 2021

Pastor Keith DeVries, Ex Officio

# 2020 Financial Report

Paul Shultz, Financial Administrator

## Carmichael Presbyterian Church

	2020						2014 Combined Total			
	General Fund	21st Century Fund	Pre-School Fund	Combined Total	2019 Combined Total	2018 Combined Total		2017 Combined Total	2016 Combined Total	2015 Combined Total
<b>Assets</b>										
Cash	\$ 620,630	\$ 74,555	\$ 28,762	695,085	\$ 742,272	\$ 723,847	\$ 130,913	\$ 148,677	\$ 164,174	
Investments - Dedicated Accounts	597,119	143,651	-	740,770	395,802	740,770	638,785	559,495	544,463	
Receivables - other/prepays	30,927	15,327	-	46,254	41,695	46,254	100,785	61,516	63,888	
Receivable - pledge	-	-	-	-	-	-	-	-	-	
Receivable - multi year pledges	-	-	-	-	-	-	559,302	956,435	-	
Note Receivable	-	-	-	-	-	-	-	-	-	
Construction in Progress	-	-	-	-	-	-	-	-	-	
Property and Equipment, net	2,267,127	4,716,926	19,290	6,984,053	6,984,053	7,003,343	7,003,504	7,003,343	7,003,343	
	\$ 3,515,703	\$ 4,950,459	\$ 48,052	\$ 8,514,214	\$ 8,163,772	\$ 8,514,214	\$ 8,432,504	\$ 8,729,466	\$ 8,017,696	
<b>Liabilities</b>										
Accounts payable and accrued expenses	\$ 7,360	-	-	7,360	3,039	7,360	3,406	7,207	8,502	
Deferred pledges	82,700	-	-	82,700	47,105	82,700	622,465	992,879	266,178	
Long term note payable	-	-	-	-	-	-	481,371	886,300	1,216,728	
Interfund (receivable) payable	15,327	-	-	15,327	11,165	15,327	16,625	2,947	15,399	
Total Liabilities	105,387	-	-	105,387	61,309	105,387	1,123,868	1,889,363	1,506,807	
<b>Net Assets</b>										
Restricted	58,955	143,651	-	202,606	91,437	202,006	4,275,610	3,878,905	3,546,611	
Un-Restricted	3,351,961	4,806,808	48,052	8,206,821	8,010,966	8,206,821	3,032,836	2,961,189	2,964,478	
Total Net Assets	3,410,316	4,950,459	48,052	8,408,827	8,102,403	8,408,827	7,308,646	6,840,103	6,511,089	
	\$ 3,515,703	\$ 4,950,459	\$ 48,052	\$ 8,514,214	\$ 8,163,772	\$ 8,514,214	\$ 8,432,504	\$ 8,729,466	\$ 8,017,696	

**Carmichael Presbyterian Church**  
**Combined Statement of Activities**  
for the year ended

	2020		2019	2018	2017	2016	2015	2014
	General Fund	21st Century Fund						
<b>Revenues:</b>								
General Fund Pledges	\$ 828,364	\$ -	\$ 843,521	\$ 803,254	\$ 779,891	\$ 772,284	\$ 758,913	\$ 743,449
21st Century Contributions	-	17,777	34,164	187,162	433,410	433,410	432,274	367,585
Pre-school tuition	-	-	55,902	79,233	113,742	172,377	166,950	191,782
Dedicated Accounts	403,115	-	419,680	435,712	281,983	263,309	263,309	511,224
Other Income	132,851	1,059	54,029	112,487	117,214	51,543	49,875	111,753
	<u>1,364,330</u>	<u>18,836</u>	<u>1,404,276</u>	<u>1,538,615</u>	<u>1,726,240</u>	<u>1,692,923</u>	<u>1,671,321</u>	<u>1,925,793</u>
<b>Expenses:</b>								
<b>General Fund:</b>								
Worship	1,093	-	2,649	3,194	2,802	1,579	3,815	5,457
Education	4,932	-	11,150	7,701	9,936	11,334	12,740	13,173
Mbrship&Outreach	-	-	-	1,092	-	-	-	-
Fellowship	1,495	-	600	2,442	1,350	2,087	2,272	4,175
Mission	66,120	-	68,321	68,481	66,954	71,304	71,601	70,640
Administration	755,424	-	765,995	732,588	744,619	728,192	714,139	707,061
Other	277	-	2,984	3,096	4,472	4,307	3,448	4,767
	<u>829,341</u>	<u>-</u>	<u>851,699</u>	<u>817,502</u>	<u>832,133</u>	<u>818,803</u>	<u>808,015</u>	<u>805,273</u>
<b>Dedicated Accounts:</b>								
Worship	610	-	18,890	8,118	11,581	7,812	8,994	9,311
Education	12,797	-	80,012	88,375	97,146	96,353	69,544	66,228
Fellowship	158,222	-	28,974	15,952	12,668	13,405	21,013	22,273
Mission	41,435	-	60,424	51,034	56,170	60,154	66,319	66,655
Administration	129,499	-	24,861	27,218	49,181	47,072	67,178	21,081
Gifts & bequests	35,154	-	24,928	110,252	26,849	39,092	18,128	163,552
Endowment	-	-	-	-	-	-	-	-
Deacons	18,293	-	20,175	20,788	22,267	17,138	16,627	19,933
	<u>396,010</u>	<u>-</u>	<u>258,264</u>	<u>322,337</u>	<u>275,862</u>	<u>281,026</u>	<u>267,803</u>	<u>369,033</u>
<b>21st Century:</b>								
Fees	-	-	-	-	-	-	-	-
Interest	-	-	-	1,081	14,317	31,650	51,606	66,962
Other expenses	-	-	-	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,081</u>	<u>14,317</u>	<u>31,650</u>	<u>51,606</u>	<u>66,962</u>
<b>Pre-school:</b>								
Salaries	-	-	-	-	110,467	130,967	122,464	128,045
Operating expenses	-	-	-	-	40,121	42,643	38,200	64,691
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>150,588</u>	<u>173,616</u>	<u>160,664</u>	<u>192,736</u>
<b>Total expenses</b>	<u>1,225,351</u>	<u>-</u>	<u>1,404,276</u>	<u>1,409,920</u>	<u>1,272,900</u>	<u>1,305,095</u>	<u>1,288,088</u>	<u>1,434,004</u>
<b>Total Revenues in excess of expenses</b>	\$ <u>138,979</u>	\$ <u>18,836</u>	\$ -	\$ <u>397,695</u>	\$ <u>453,340</u>	\$ <u>387,828</u>	\$ <u>383,233</u>	\$ <u>491,789</u>
<b>General Fund revenues in excess of expenses</b>	\$ <u>131,874</u>							
<b>Dedicated Account Revenue in excess of expenses</b>	\$ <u>7,105</u>							

# Appendix 1

*DRAFT SEPTEMBER 8, 2020*

2021 Mission Partnership Agreement

Carmichael Presbyterian Church & Pastors Joseph and Florence Kaweesa, Harvest Time Ministries, Uganda

- **Faith statement** (shared beliefs and values)

The church of Jesus Christ is God's church, existing all over the world. God intends for us to do work in unity as equal children of God, although new dynamics are always emerging as we share in God's grace together. In mission partnership God has called together people of faith separated by thousands of miles. We recognize that it was God, not us, who called us into partnership. It is a partnership that is grounded in love and respect for one another. We are able to extend God's love to one another because God first loved us. The Church is called to be Christ's faithful evangelist by going into the world, making disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, teaching them to observe all he has commanded.

- **History of the relationship**

In (2012?) Pastor Florence Kaweesa attended a preaching conference at Zephyr Point, where she made a connection with Rev. Dr. Pamela Anderson, a minister member of Sacramento Presbytery. Over the next few years, a relationship developed between Esparto Community Church (PCUSA) and Harvest Time Ministries, Uganda. In 2018 Carmichael Presbyterian Church responded to a presbytery-wide invitation to support a goat farm operated by the Kaweesas and Harvest Time Ministries for the purpose of supporting orphaned children in Uganda. The "goat stick" fundraiser by the CPC children was established in June 2018. Pastor Joseph visited Carmichael for two weeks in December 2018. RE John Wallace visited the Kaweesas in Uganda in January 2019 on a Presbytery trip, and Pastor Florence visited Carmichael in November 2019.

- **Purpose of the partnership**

The partnership exists to encourage one another, exchange experiences with one another and assist one another in carrying out the commands of Jesus. We encourage each other to be faithful to Jesus Christ and each other in community, as all Christian communities are called to be faithful.

- **Expectations for sharing of resources**

As partners we commit to praying for one another, exchanging joys and concerns with one another, and exploring and coming to new understanding of how God is moving in the church in different places. The partnership and all its activities will be funded primarily by the Carmichael Presbyterian Church in light of the material blessings it has access to.

- **Plan for regular evaluation of partnership**

We commit to evaluating the partnership annually during the last three months of the year. The evaluation will provide an opportunity for CPC to plan for the financial commitments of the partnership for the coming year.

- **Establish channels of communication and identify liaison/contacts**

Committed to open, honest, and equal partnership. Pastor Ivan Herman will serve as the liaison for the partnership between the Kaweesas and Carmichael Presbyterian Church. Any requests for prayer, worship, financial assistance, or partnership visits will be made through the liaison and evaluated by the Mission Division.

- **Concurrence and signatures**

As heirs to God's grace in Jesus Christ and joint heirs with all who confess him Lord, we commit to this partnership. We count on the subtle power of the Holy Spirit to guide and limit us. We hope that our practice of partnership may more fully contribute to the abundant life that God promises all people and all creation.



## **Carmichael Presbyterian Church**

### **The Gift of Partnership: A Guide for Giving & Receiving**

- Presbyterians do mission in partnership. The practice of partnership guides our whole connectional church. When entering into a mission partnership, Carmichael Presbyterian Church makes a commitment to open, honest, and equal partnership. The following information will shape our decision making as we seek to respond to God's call to be in partnership. When CPC decides to move forward with a partnership a unique agreement will be made with that partner (a template for this follows this document).
- Each party in a partnership has gifts that, when shared with the other, will enrich the life and witness of the other. The passage of scripture from 2 Corinthians 8:13-15 helps guide our search for fair balance within the partnership. We in Carmichael Presbyterian Church stand in need of others' gifts of joy, faith, love, music, simplicity, and Spirit. The gifts we offer to our partners may include administration, money, music, love, faith, and Spirit. The gospel calls us to build each other up and to be mutually encouraged by each other's faith.
- We will be guided by this quote attributed to an Australian Aboriginal woman: "If you have come to help me, you are wasting your time. But if you have come because your liberation is bound up in mine, then let us work together."
- Our liberation and wholeness in Christ is bound up with that of people throughout the world, including our own neighborhoods here in Carmichael. Therefore, mission partnerships may be made with individuals or organizations that carry out a particular mission or ministry, congregations in different places locally in Carmichael and the North Central California Presbytery, around the globe, or with PCUSA mission co-workers.
- Deep financial needs are all around us. Simply because we have funds available or have access to funds, and someone else has a desperate need and is doing good work does not mean that we are obliged to give. We must be willing to commit in partnership to far more than money. Financial giving without commitment and partnership is an empty relationship.
- As we develop relationships with different people and mission projects, we will probably be asked for financial support. These requests may be either direct or implied. They may come from an individual or from a partner institution. We may receive letters, emails, or notes through social media asking if it is possible to help with travel expenses, provide for expensive medical treatment, or assist with education costs. In considering such requests, we must be mindful that providing financial support may in some situations create unintended burdens in the long-term or prop up inequalities (e.g. structural racism or cultural colonialism) in the ministry context. Money is a commodity and symbol that can often give those who have it power and control over those who do not have it. When a partnership is established, both parties will attempt to be sensitive to the role that money can play in a relationship.
- We consider the following guidelines for giving and receiving. They are part of our partnership process and not to be taken lightly if a partnership is to continue successfully:
  - CPC will identify at least one person to be the partnership liaison for the church to our partner.
  - Any financial request from a mission partner should be made to the Mission Division either through a pastor or through the partnership liaison. The Mission Division should have the first opportunity of evaluating and responding to requests. If the Mission Division determines that the need is valid, it may respond to the need through existing mission funds (including special offerings).
  - If any CPC member feels that God is calling them to give money through the church to a mission partner, the Mission Division will need to approve both the receipt and disbursement of those funds as it may have a significant impact on the partnership.
  - Any financial assistance request made by a mission partner to an individual or member of the church should be declined and referred to the partnership liaison.

- While the giving of non-monetary gifts between friends is not prohibited, we encourage any gifts to be symbolic of the partnership. It is not recommended that the value of any such gift exceed \$100.